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| --- | --- | --- | --- |
| **Project:** |       | **Date Prepared:** |       |
| **Project No:** |       | **File:** |       |
| **Client:** |       |  |  |

|  |  |
| --- | --- |
| **Attention:** |       |
| **Company:** |       |
| **Prepared By:** |       |
| **Date Quotation Due :** |       **Time:**  |
| **Submission Format:** | [ ]  Sealed envelope [ ]  Fax [ ]  Email attachment [ ]  Other:      |
| **Submit to:** |       |

Please submit a cost estimate and estimated completion time for the work as described below. Quotations noted herein shall include delivery, installation, overhead, profit, and all applicable taxes.

**Description:**

**Attachments:**